**Prospect Lake Elementary PAC Meeting**

**November 25, 2021. 7:00pm**

**Attendance:** Wendy Bird, Sarah Angus, Carolyn Ensing, Erin Egan, Michelle MacNeil, Trish Smith, Paula Hesje, Shelly McIntyre, Yvonne Hendry, Stephen Gaskin

**1. Welcome**

1. Introductions
2. Approval of November Meeting’s Agenda
3. Approval of October’s Meeting Minutes – Wendy 1st, Sarah 2nd, unanimous

**2. Principal’s Report, Anita Ko and Sat Lail**

SCHOOL NEWS

* November Theme is *Peace*- Focus on problem solving peacefully
* We acknowledge the staff and students for their learning about Remembrance Day and for their presentation for our assembly.
* Soccer Club 4/5 was well attended Mon and Wed lunch hours. We thank Mrs. Harward, Ms. Ashcroft for being teacher sponsors.
* Prospect Lake swim club participated in their first meet and were very brave to try something new and compete in multiple events. They represented our school with good sportsmanship. We are proud of them.
* Indigenous Education: Kindergarten SENĆOŦEN bi-monthly, Opportunities for Drumming, Learning about Saanich Moons and Seven Grandfather Teachings.
* Traffic calming has slowed down speed in front of the school.
* December Theme is *Generosity
12 Days of Giving for community
Toonie Drive for our school community families in need*
* Dec 1-3 Book Fair
Dec 1 -9 Family Art Project –Gingerbread Art
Dec 8-10 Term 1 Report Cards
Dec 10 Hot lunch
Dec 14 Whole school Centrepiece making
Dec 16 Virtual Winter Concert
* New on -line payment options for school for field trips/clubs
* New School absence email:  prospectlake\_attendance@saanichschools.ca
* Messages for students:  We are receiving a high volume of non urgent messages for students.  Please limit messages for students regarding busses and pick up arrangements unless emergency to support Mrs. Blackwell with her duties. Ensure your child knows how they are getting home in the morning.
* Power outage: In the event of power outage, please be aware the school’s computer and phone system will be down.  Messages may be on website via school board office.

DISCUSSION ITEMS

* Anita will think on ways in which they might use our extra hot lunch donations and get back to PAC
* Anita: SBO having conversations about what to do re: bus transportation if there are future road closure situations. This includes considering alternate places for drop-off and pick up.

**3. Treasurer’s Repot – Stephen Gaskin (Please See Attached Report – 3)**

* $291.50 in hot lunch donations, $40 in PAC donations, and 813.28 in school supply donations
* PAC taking over the management of the Country Grocer cards and receipts. Will be used in consultation with Anita and gr. 5 class reps, designated for gr. 5 activities.
* How/When do we receive funds from Co-op? Is there a minimum amount before we receive a cheque from Co-op? Carolyn to investigate and report back.

**4. COPACS’s Report**

**5. President’s Report – Carolyn Ensing**

FUNDRAISING UPDATE

* Clothing: orders have been sent to Out of the Blue. There could be possible supply chain issues and clothing might not make it before Xmas.
* Christmas Flowers: product has not been affected by the flooding, but delivery might be delayed as a result of transportation issues.
* Purdy's: Quick turnaround, so spread the word. Closes Monday, November 29th. Purdy's website warns of possible delays.
* Paula: would anyone be available to help sort the orders? Tentatively on December 8th.
* Art cards: Please let Shelley know if you can help out at a gluing party at her house Monday, November 29th at 9:30. You may also take cards home to glue!
* Hullaballo is offering 10% back to the PAC. Mention that you're from PLES
* Yvonne: wants to know if there would be interest for a bouquet subscription again? Would include tulips this year for an earlier subscription. Were 12 subscriptions this year. Could begin as early as late March/April. Wendy suggests that we advertise the subscriptions in February, if they are going to be offered for spring tulips.

CONSTRUCTION / ROAD WORK UPDATE

* The project is now out for tender by contractors and construction is anticipated to begin in early 2022 and will take approximately 9 months to complete.

COPACS REP VOTE

* Looking for a COPACS rep. Jacquie and Carolyn will split the meetings for now but would like a representative to complete the year. Please let them know if you would like to put forth your name. There are no nominations as of this evening. Revisit in January.

**6. 12 Days of Giving Food Drive - Wendy Bird**

* Saanich Peninsula Foodbank
* Each division is collecting one particular item
* Notices should be coming home by Friday at the latest.
* Food drive runs December 1st thru 10th

**7. Closing**

* Steve Gaskin motions to adjourn, Sarah Angus seconds. Motion is Passed, meeting is adjourned.

**Upcoming PAC Meeting Dates:**

* December 2021 – No Meeting
* Tuesday January 25, 2022
* Thursday February 24, 2022
* March 2022 – No Meeting
* Thursday April 21, 2022
* Tuesday May 24, 2022
* June 2022 – No Meeting

**Your PAC Executive**

 **Co-Presidents:** Carolyn Ensing and Jacquie Davis

 **Treasurer:** Stephen Gaskin

 **Communications:** Wendy Bird

 **Secretary:** Erin Egan

 **COPACS Liaison:** Jude Coates

 **Members at Large:** Desiree Davies, Harp Hornett, Lindsay Martin, Sarah Angus, Shelly

 McIntyre, Trish Smith