

**Prospect lake Elementary PAC Meeting Minutes**  
**Thurs Jan 23th, 2020 7:00-9:00 pm**

**In Attendance:**

Harp Hornett, Ian Hallas, Carolyn Ensing, Wendy Bird, Desiree Davies, Sarah Angus, Krista Barnabe, Lindsay Brandon, Yvonne Hendrey, Ivory Xi, Tynke Landsmeer, Tracy Johns, Angela Formosa-Gray, Andrea Rantucci, Erin Haydl, Natasha Crawford, Trish Smith, Jennifer Snow, Shelly McIntyre

**Guests:** Principal Anita Ko, Vice Principal Sat Lail, Jason Reid (Board Office), Victoria Martin (Trustee), Teri Van Well (Trustee)

CALL TO ORDER: 7:00

1. **Welcome:** Shelly McIntyre - Welcome to members and parents. We acknowledge the WSANEC people on whose land we work, learn, and play.
  - Approval of Agenda: Andrea Rantucci, Carolyn Ensing
  - Approval of Minutes: Wendy Bird, Sara Angus
  
2. **Principals Report:** Anita Ko, Sat Lail
  - See attached
  - Parents and students have had some concerns in regards to the condition of the washrooms during the school day. Anita is aware of the situation (mess, urine smell and mud) and staff (Anita, Sat and Gabby) try to attend the washrooms as much as possible to mop, clean and unclog toilets. The issue of not having a custodian present during the day or part of the day has been brought up to the School Board Office and they are working on a solution
  
3. Speakers Jason Reid, Victoria Martin and Teri Van Well discussed and answered questions regarding the new parking lot and possible school expansion plans. Thank you for your time!
  - PLS will likely be receiving a portable next school year and will be looking at a possible four classroom expansion on the west side of the school in the long term. If parents have questions please contact Jason Reid.
  - PLS honours incoming students that already have a sibling attending the school.
  - Saanich will likely place a signalized intersection at Prospect and West Saanich with project starting this summer.
  - Parking lot is planned with 35 spots on the west side of the school. There are concerns as to what the traffic flow will look like. A turnaround at the end of the parking lot would

take up too much space on the field. The existing parking lot would be the dropoff/pickup area. A third lane could be added for buses in this area.

- Could parking spaces be made in front of the soccer field? Saanich has said no to moving the sidewalk over. Three parallel parking spaces are planned for this area.
- Sidewalks are planned from the school to Whitehead Park and to the Prospect Lake Community Hall. PLCH has parking available for school use. The goal is to make walking safer to and from the school. The spots currently used for parking along Prospect Lake Road are not considered legitimate parking spots.
- With population increasing, dealing with the infrastructure will be an ongoing challenge. As the solution is not a perfect one due to limited space. Ongoing input from the PAC and parents is appreciated.
- Are there measures in place to address speeding on Prospect Lake Road? Anita has been working with Saanich Police and there has been a noticeable increase in patrols at the school during the day.
- The new parking will likely be fenced and include appropriate lighting and footpath.
- When the school expands in the future the current septic system will likely need upgrading as well.
- The use of speed humps to help reduce speeding have been considered. Noise may be an issue for nearby residents. Perhaps a visual barrier in the middle of the road could be used?

#### 4. **Treasurer's Report:** Carolyn Ensing

- See attached
- PAC Account   \$24,212.64  
Cash on Hand       6.00  
Gaming Account   6,887.44  
Total Assets       \$31,106.44
- Carolyn provided revised planned budget amounts at the last meeting.
- Bottle Drive and Purdies have been good fundraisers.
- Red Barn and Hot Lunch sales have been doing well.
- Gaga Ball court may need to be moved if a portable is placed in the area. There will be a cost associated with moving the court. The district will be installing the court and moving it if necessary.
- The district funded and installed the water dispenser and filling station.

#### 5. **Presidents Report:** Shelly McIntyre

- Art Cards- Teachers will be informed of deadlines for art so we can have the cards ready before Mothers Day (by April 9th for 1st week of May). The cards will be made with art that could be used for many occasions.
- Spring Fair- May 29th We need to move Hot Lunch to the 22nd? This date was picked because of the availability of the inflatable obstacle course. We need a lead for the

Spring Fair Committee to help with the planning of the event. Silent auction or basket raffle? Could the basket raffle be done at the musical instead? Baskets may be easier for the Spring Fair. A lead would be needed for organizing the concession. A few meetings would be needed in the evenings?

- PAC presidents mingle on Jan 31st. Desiree and Carloyn will attend.
- West Coast Seeds. Lead- Wendy Bird Harp will send a reminder. Volunteers will be needed to distribute the seeds.
- Red Barn Cards- Carolyn has been in charge and we need a new volunteer to take over. Volunteer needs to check orders, communicate with the Red Barn, and organize handing out cards. We need to ask for volunteers.
- Question as to whether we could have a Facebook group for PLS? Good idea if we have a volunteer to manage the page.
- Staff Appreciation Lunch- Tuesday April 21 or 28th. We need a volunteer to lead. The signup needs to be organized, decorations for the gym and flowers need to be organized.
- Bottle Drive- April 18 or 19th. We could send out flyers.
- Question as to when the PAC could vote on providing more classroom funds for the teachers? At next meeting.
- Fundraising ideas?- Business owners in the school and community could place ads in an advertising book which could provide a donation to the school. We would need to look at advertising rules. The Village restaurant has a menu item in which they donate \$2.00 per order. Movie Night in the gym is another idea in which we could sell hotdogs and popcorn. Parents would need to be present. Staff would also need to be present in order to have access to the school after hours.

## **6. COPACS November Report- Wendy Bird**

June 5th ProDday

### **COPACs January Report**

We would like to extend a huge thank you to Jason Reid for his presentation and discussions surrounding district enrolment, boundary reviews, and upcoming changes to elementary schools within the south zone. One of the upgrades that was underway at Prospect Lake this past week was a tech upgrade to the schools hardware. Each school in SD63 will be receiving an upgrade throughout the year; elementary school, then middle schools, secondary schools as well as SIDES and the ILC centre. This upgrade will help give the teaching staff and our students additional tools to enhance their curriculum and learning.

The Policy 1100 Meeting will occur on February 6, 2020, 7pm at Bayside Middle School. This years presentation is focused on Indigenous Education and the Journey to Reconciliation. The meeting is open to all parents and staff within the district. If you would like to attend, please rsvp to [prospectlakepac@gmail.com](mailto:prospectlakepac@gmail.com).

Registration for the 2020 Vancouver Island Parent Conference (VIPC) is now open at <https://vipc.ca/>. The focus this year is on the "Balancing Act" - how we can balance all the things in our lives and help our children be all they can be while finding their balance too. Please join us on February 29, 2020 at Belmont Secondary School from 8:30am-4pm. Your registration fee will cover entry and the various workshops, two catered refreshment breaks and a catered lunch. If you would like to attend the conference and have some financial constraints, please don't hesitate to contact COPACs (copacssd63@gmail.com) as some complimentary tickets are available.

The COPACs executive would like to extend an open invitation to all parents in our district to attend our monthly meetings. Lots of valuable information is shared; David Eberwein (Superintendent), school board trustees, guest speakers and more are all in attendance each month. If you would like to learn more, please visit our website at <https://copacs.sd63.bc.ca/> or our Facebook page, <https://m.facebook.com/sd63copacs/>. Our next meeting will be on Thursday February 27th, 7pm at the ILC building.

**Immediate need for volunteers: sign up at <https://ples.hotlunch> or email [prospectlakepac@gmail.com](mailto:prospectlakepac@gmail.com)**

- Spring Fair Planning
- Red Barn Card Orders
- Staff Appreciation Lunch

**Upcoming PAC Meetings: 7:00 pm Prospect Lake School Library**

- Tues, Feb 18
- Thurs, March 12
- Tues, April 21
- Tues, May 12

Meeting Adjourned: 8:25