

Prospect lake Elementary PAC Meeting Minutes
Thurs April 16, 2019 6:30-9:00 pm

In Attendance:

Jen Snow, Harp Hornett, Ian Hallas, Sarah Angus, Carolyn Ensing, Tynke Landsmeer, Nina Heft, Wendy Bird, Shelly McIntyre, Jenny Eastman, James Weckend, Tracy Johns, Vanessa Kriberg, Paula Hesje, Cameron Fraser, Shannon Eastman,

Guests: Principal Anita Ko,

CALL TO ORDER: 7:00

1. **Welcome:** Shelly McIntyre- Welcome to members and parents. We acknowledge the WSANEC people on whose land we work, learn, and play.

- PAC Executive Introductions
- Approval of Agenda: Carolyn Ensing, Jenny Eastman
- Approval of Minutes: Carolyn Ensing, Tracy Johns

2. **Principals Report:** Anita Ko,

- See attached
- Question as to whether mandatory immunizations will be taking place in Saanich schools? Immunization catch-up is currently occurring, but it is unknown as to whether it will be eventually mandatory for students.
- Speeding is a concern in and around the school. Question as to whether a speed trap could be set up. We had a police officer giving out warnings one day before Christmas break. We need to send a reminder to parents about speed in parking lot and drop off protocol.
- CRD/Saanich will be addressing the intersection of Prospect Lake Road and West Saanich in the fall of 2019.

3. **Treasurer's Report:** Carolyn Ensing

- See attached
- PAC Account

Cash on Hand	2,181.31
Gaming Account	59.50
Total Assets	29,021.90
- Request for funds for Outdoor Education for Whole School. 30 (class set) of Outdoor Nature and Find It Boards \$4.96 each. Teacher Crystal Hrynk-Foreman. Request for \$148.50. All in favor. Motion approved.

4. **Presidents Report:** Shelly McIntyre/Tynke Landsmeer

- Spring Family Flea Market and BBQ- We need to sell more tables. Cut off for sign up is April 30th. We will have class reps send out reminder and take a poll of number of families attending. Families are encouraged to attend even if they don't participate in the flea market. Some idea of numbers is needed to help determine what food is needed for concessions. Pre-sales have been done in the past, but does not work well. We will send out some examples of items that could be sold. One idea is that maybe home businesses could set up tables? Is there anyone that could provide music for the event?
- Staff Appreciation Lunch- Wed, May 1st. Students will bring in flowers for teachers and staff. Sign up will be available this week for "Family Favourite" dishes through Perfect Potluck. Wendy will bring in warming trays as stove in kitchen area does not work well. Can we open the school doors early this day? We will wait and see if we need Class Reps to send out reminders.
- May Election Committee- There is a list of duties required of executives and representatives for those who may be interested. Election is next month. Job sharing for positions is an option. We have volunteers for hot lunch. Jen has volunteered to be nominated for secretary. Tynke will nominate when time comes to proceed with elections.
- Outdoor Learning Project- Rebecka is organizing. There are four projects. There are two groups consisting one Dad and half of the teachers. Reps will send out requests for volunteers. Question as to whether the PAC would like to contribute \$100/project (\$400 in total)? Wood has already been donated. Claremont students may be helping with woodworking.
- Four seasons is putting on an play at Claremont called Charlie and The Chocolate Factory. It is very well done and running again this weekend.
- We could use some new toys for the playground as the existing few are in poor shape. Vanessa will donate some dump trucks and a reminder could be sent out for more donations.

5. **COPACS:** Cameron Fraser - see attached.

Immediate need for volunteers: sign up at <https://ples.hotlunch>

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Upcoming PAC Meetings: 7:00 pm Prospect Lake School Library

- May: Tues 14th
- June: No meeting

Meeting Adjourned: 8:10 pm

	Proposed Budget Amounts			Actual as of 16 Apr 19		
	2018-2019- Income	2018-2019 Expenses	2018-2019 Totals	Income	Expenses	Totals
Gaming Grant	\$ 5,520.00	\$ -	\$ 5,520.00	\$ 5,520.00		\$ 5,520.00
Interest	\$ 5.00	\$ -	\$ 5.00	\$ 4.40		\$ 4.40
Hockey Pool	\$ 600.00	\$ 365.00	\$ 235.00			\$ -
Halloween Dance	\$ 3,600.00	\$ 1,500.00	\$ 2,100.00	\$ 3,614.20	\$ 1,429.36	\$ 2,184.84
Hot lunch	\$ 11,500.00	\$ 10,000.00	\$ 1,500.00	\$ 9,941.08	\$ 5,384.46	\$ 4,556.62
Magazines	\$ 800.00	\$ 100.00	\$ 700.00	\$ 1,128.08		\$ 1,128.08
Popcorn	\$ 500.00	\$ 100.00	\$ 400.00			\$ -
Red Barn Cards	\$ 9,000.00	\$ 8,200.00	\$ 800.00	\$ 3,419.73	\$ 3,000.00	\$ 419.73
Donations	\$ 100.00	\$ -	\$ 100.00	\$ 361.86		\$ 361.86
Art Cards December	\$ 3,000.00	\$ 800.00	\$ 2,200.00	\$ 3,028.60	\$ 603.54	\$ 2,425.06
Purdy's Christmas	\$ 800.00	\$ -	\$ 800.00	\$ 1,171.41	\$ 254.10	\$ 917.31
Purdy's Easter	\$ 250.00	\$ -	\$ 250.00			\$ -
Clothing	\$ 300.00	\$ -	\$ 300.00	\$ 2,734.80	\$ 1,885.66	\$ 849.14
Steel Drive	\$ 600.00	\$ 300.00	\$ 300.00	\$ 384.35		\$ 384.35
Basket Raffle	\$ 1,000.00	\$ -	\$ 1,000.00	\$ 1,989.00	\$ 10.00	\$ 1,979.00
Winter flowers	\$ 1,000.00	\$ -	\$ 1,000.00	\$ 4,334.89	\$ 2,970.46	\$ 1,364.43
BBQ/Market				\$ 48.55		
Spring flower baskets	\$ 1,700.00	\$ 1,100.00	\$ 600.00	\$ 524.34		\$ 524.34
Subtotal	\$ 40,275.00	\$ 22,465.00	\$ 17,810.00	\$ 38,205.29	\$ 15,537.58	\$ 22,619.16
Planned Expenses						
Gifts		\$ 500.00	-\$ 500.00		\$ 220.45	-\$ 220.45
BCC PAC		\$ 75.00	-\$ 75.00		\$ 75.00	-\$ 75.00
Teacher's lunch		\$ 150.00	-\$ 150.00			\$ -
Coffee morning		\$ 200.00	-\$ 200.00			\$ -
Executive Costs		\$ 200.00	-\$ 200.00		\$ 817.79	-\$ 817.79
Miscellaneous		\$ 500.00	-\$ 500.00		\$ 241.52	-\$ 241.52
Staff Wish list		\$ 11,275.00	-\$ 11,275.00		\$ 4,460.09	-\$ 4,460.09
Principal's Fund		\$ 200.00	-\$ 200.00		\$ 300.00	-\$ 300.00
Classroom funds		\$ 6,225.00	-\$ 6,225.00		\$ 6,225.00	-\$ 6,225.00
Spring flower baskets						
BBQ/Market						
Grade 5's		\$ 300.00	-\$ 300.00			\$ -
Subtotal	\$ -	\$ 19,625.00	-\$ 19,625.00		\$ 12,339.85	-\$ 12,339.85
Total	\$ 40,275.00	\$ 42,090.00	-\$ 1,815.00	\$ 38,205.29	\$ 27,877.43	\$ 10,279.31
*\$500 allocated to reserve fund to upgrade the nature playground not included in the figures above						
** \$250 in Red Bard gift cards on hand not included in the figures above						

SCHOOL UPDATES

PAC MEETING APRIL 2019

Welcome to our student teachers who will be with us for their 6 week teaching practicum. Katelyn Neily with Mrs. Sinats Grade 2/3, Ashley Maser with Mrs. Gladwin-K, Lucas Sposato with Ms Gregory K/1

Ministry Survey- Help us plan for the future – tell us about your education experience. Students in Grades 4, 7, 10 and 12, their parents and all staff in B.C. public schools are invited to participate in an annual online satisfaction survey about their school experience. Communication via email should be out to you shortly if your child is in Gr.4

Appreciation Morning- We would to invite all parents and guardians to stop in early on May 9 at 8 am for some morning treats, coffee and tea that will be served by our Prospect Lake Staff. We'd like to give a huge thank you for the partnership in raising our children together at Prospect Lake Elementary. It's a small gesture for an amazing group of parents and guardians at Prospect Lake.

May 10 -School planning day – Staff will engage in team building, reviewing school goals created for this current school year and creating school learning priorities for the upcoming year. Students are not in attendance.

Indigenous Education- Staff have been working with the new curriculum around indigenous ways of knowing and embedding indigenous education in their daily teaching. This year we had the opportunity to work with an artist in residence, Teddy, who worked with the whole school around resilience, acceptance, being proud of oneself while learning hoop dancing. Upcoming at the end of May, we will be working with one of our district's indigenous Educational Assistants, Sheralyn with a local maps and provincial map to learn about indigenous land.

Athletics- Cross Country practices have started and students are busy training. Cross country meets will be at Centennial Park- April 17, 24 and May 1*. Prospect Lake will be hosting on May 1 and responsible for on-course volunteers. Please let the coaches, Mrs. Gladwin and Mrs. Bossence, know if you are able to help out on May 1.

Marathon Math - Our kick off to whole school Marathon Math running will be on April 30 and students will work towards a 10 km or a marathon or multiple marathon distances throughout the month of May. Staff and students will track their daily progress and many aspects of math can be brought into the classroom from this activity. Students will get a chance to run during action breaks, recess, lunch or PE times to reach their goals. Get your runners ready !

Musical- Our grade 4/5 Drama Club voted on a production called JukeBox Time machine . They have been practicing songs, choreography and scripts. Along with Kaleidoscope, the students would like to invite you to their show on Thursday April 25 1:30-2:30 and 6:45-7:45.

Upcoming Dates:

April 17 ROMS Band visit (10:00 - 10:30)

April 17, 24 and May 1, 3:30 Cross Country Meet
April 25 Musical show - 1:30 *note early recess and evening 6:45-7:45
April 26 Hot lunch
April 30 Marathon Math Kick off 1:15
May 1 Teacher appreciation lunch
May 2 Grade 4 Emergency Preparedness- gym
May 3 Grade 5 visit to ROMS
May 4 Saturday -Family BBQ and Market- 11-2
May 9 Parent appreciation morning
May 10 Non Instructional Day - School Planning
May 20 No School (Victoria Day)
May 31 Hot lunch
Jun 13 Track meet
Jun 14 Camp Thunderbird
Jun 21 Whole school - Fun day - Beach day
Jun 26 Whole school -Year end and Grade 5 Farewell - 12:30
Jun 27 Pancake Breakfast 8 am

COPACS Update – Cameron Fraser, PLES COPACS Liaison

As usual, the COPACS meeting began with a presentation from the Superintendent, followed by the Saanich Teachers' Association President, School Board Trustees Members, and COPACS Executives.

The majority of April's COPACS meeting focused on School District 63 governance matters associated with the 2019-2020 budget. The reality is that the monies provided by the Ministry of Education have not increased, and greater focus in one area of the budget leads to reductions in other areas. SD63 budget information can be found in the [finance section](#) of the district website.

The Superintendent the portion of the District Senior Administrative team's budget proposal related to a recent technology review. SD63's technology infrastructure is significantly behind the times. The team's proposal presents a need for 1.5 million in technological upgrades next year, and then \$500,000 in 'evergreening' costs per year to maintain a robust infrastructure. In reality, the Board of Trustees will not be able to approve the proposed 1.5 million dollar technology budget for 2019-2020.

The President of the Saanich Teachers' Association presented his monthly report. The British Columbia Teachers' Association has loaned SD63 an indigenous peoples map of BC, which identifies traditional territories, as well as other facts related to the first peoples of what is now British Columbia. All but two schools in SD63 will be able to host the map and accompanying lesson plans in their school. A review of the BC school system funding-model continues, with the intention of establishing a new model in the 2021 school year. The current discussion does not include an increase in overall funding, but a redistribution of funds in a fairer manner so there are less 'haves and have-nots'. Local and provincial teachers' associations have entered into negotiations with the district and province respectively. Parents are likely to hear news reports about provincial negotiations.

A Saanich School Board Trustee presented a short report. This is the second year in row (in a long span of time) that the district is not facing budget cuts. The District estimates an increase in student enrollment of approximately 45 students across the district for the 2019-2020 school year.

The COPACS Executives shared insights related to SD63 budget matters. The provincial government lifted a long-time freeze on exempt staff salaries, which affected principals, vice-principals, and senior school district administrators. SD63's draft budget proposes \$425,000 of the operations budget be applied to a wage increase for principals and vice-principals - 85% of SD63's Ministry of Education funding is allocated to School District salaries. The COPACS Executives also presented further information about the longstanding Lochside internet filtering concern. The school now has a high level of filtering on their computers, but this is the only school to have this level of filtering. Concerned parents can follow-up with their school administrator to inquire into the current level of filtering at their schools. Schools can also contact the Lochside PAC if they are interested in hosting representatives to presenting their experience. This is a great example of how a PAC can resolve a school concern.