

Prospect lake Elementary PAC Meeting Minutes
Thurs Jan 11, 2019, 7:00-8:30 pm

In Attendance:

Jen Snow, Harp Hornett, Wendy Bird, Liesbeth Regosa, Ian Hellas, Cameron Fraser, Carolyn Ensing, Tynke Landsmeer, Rebecka Ibbotson, Jenny Eastman, Nina Heft, James Weckland, Colleen Craig, Desiree Davis, Vanessa Kriberg

Guests: Vice-Principal Sat Lail,

CALL TO ORDER: 7:00pm

1. **Welcome:** Tynke Landsmeer- Welcome to members and parents. We acknowledge the WSANEC people on whose land we work, learn, and play.

- PAC Executive Introductions
- Approval of Agenda: Desiree Davis, Carolyn Ensing
- Approval of Minutes: Desiree Davis, Carolyn Ensing

2. **Principals Report:** Sat Lail

- See attached
- Discussed issues concerning potential conflicts on the playground while playing soccer at recess. Sat Lail has supervised and has been addressing issues.
- Question as to whether Sat feels as though there is adequate supervision on the playground? Sat feels it is adequate.
- Question as to whether other schools have a Grade 5 peacekeeper program and if this would benefit our school? The number of students has grown significantly.
- Classroom supervision during lunch- each classroom has one supervisor (adult) present except two classroom's that share one supervisor.

3. **Treasurer's Report:** Carolyn Ensign

- See attached
- PAC Account: \$30 186.69
Cash on Hand: 53.00
Gaming Account: 6 096.24
Total Assets: \$36 335.93

Magazines and Red Barn Cards are ongoing fundraisers. We raised more money than expected on a number of fundraisers. J. Robertson made a generous

donation

of bottles which raised \$173.00.

4. **Presidents Report:** Tynke Landsmeer

- Nature Classroom Group- Jenny and Rebecka had a meeting with the teachers. At the top of teachers wish list is a outdoor covered area which the teachers could use as a classroom. It would include picnic tables with built in tabletop games. Question as to whether it would be utilized enough by the teachers? The teachers are excited and inclined to use it as it would provide more space than the existing nature playground is lacking, even when weather is not great. Grant ideas were discussed which could be accessed by both parents and teachers. Stepping stones and various wood projects are already in place. Wendy has been working with Yager Construction to provide benches and enhancements. Teachers will be asked to brainstorm for ideas for the playground(E.g. scale). Question as how to keep area free of vandalism- is installing cameras an option? Branches that have fallen after storms need to be cleaned up as well as barbed wire.
First steps: Parents to be involved with planning and need ideas for grants. Who wants to join the Nature classroom group? Please email prospectlakepac@gmail.com if you want to be part of this
- Family Flea Market- Idea presented as: \$25 per table/family. Outside on the field (or indoor if rain) and concession. Potential date May 4 11-3. Earlier on a Sat morning would be better for Flea Market shoppers. Sat morning may not be a good time for kids and parents. Would this event be open to public? We could advertise the event and provide opportunity for public to rent tables. Metal drive could occur at the same time? Flea market does involve a lot of sorting and organizing. We would need to decide if we should make it a community event or more of a family event? Ideas welcome. Perhaps we need to plan a separate family event- e.g. picnic.
- Painting Night- Nina looked into it, but seems to be expensive and would need at least 20 parents.
- Staff Appreciation Lunch- Jenny and Jen: Family Favourites would be a good theme. Need to discuss the date with Anita, as Wed May 1 not all teachers are present that day. Need to arrange for Sign Up Genius. Who is willing to help organizing? Please email pac.
- Idea for Movie/Popcorn Night- \$200 for one movie license, would sell popcorn and drinks. Feb 14 or 22. The event may be difficult to have the children sit and watch the movie. Need to brainstorm on other family friendly event ideas.
- Indoor Games Cleaning- Games were cleaned in four days! We have lots of toys and need more 2 person/travel games. Wendy with provide list of game ideas.
- Musical- Kaleidoscope Theatre provides costumes. Students chose Jukebox Time Machine. Grade 4/5 will participate as in previous years. Students in other grades have workshops available thru the year. Tentative date is first week of April. May need to change the date as it is the week after spring break.
- Important dates: June 21 Beach Day, June 26 combined assembly (Grade 5 grad included), June 27 Pancake Breakfast
- Requests for funding:

Grandma's for Africa- from Jennifer Bailey for \$200. Grandma's provide a bead making workshop and discuss social issues in Africa with students. Request to increase the amount to \$300. Motion by Jenny Eastman. Second Desiree Davis. Motion approved.

Chinese New Year- Request of \$600 (\$50 per division for 4 days). Is school able to partially fund? Motion to provide \$300 by Carolyn Ensing. Second Desiree Davis. Motion approved.

- Meeting with Lana Popham (MLA)- PAC Presidents discussed safety in schools, internet safety and lack of earthquake supplies in some schools. Lana Popham can be emailed if parents have concerns surrounding school issues.
- Questions: Have conditions in regards to behaviour on school busses improved? No real concerns have been noted. The bus to Kids Klub is still busy and noisy but is difficult to manage due to the large number of students. Nina needs two volunteers for hot lunch. James and Cameron will help. Should we sell seeds in the spring as a fundraiser? It would be a productive one if there is a volunteer to organize it.

5. COPACS: Cameron Fraser

- Vancouver Island Parent Conference, Time: Sat March 2 Place: Belmont Secondary School. Theme: "Change: It's Here to Stay" Features keynote speakers and the opportunity to connect with other parents. COPAS can cover the fee for max. 10 people Please email copacssd63@gmail.com.
- Funding models were discussed. No changed to occur until 2020
- Provincial bargaining has not begun.
- Superintendent spoke to teen issues and upgrades to technology in schools.
- Sanga- parents will be able to set as to how they will be receive communications.
- Back to school forms- Can they be streamlined?
- Kindergarten registration for French Immersion is being changed to better manage influx of registrations.
- Feb 7 is next COPACS meeting at Mt Newton. Who from the executives can step in for Cameron?

Immediate need for volunteers: sign up at <https://ples.hotlunches.net>

- Hot Lunch

Upcoming PAC Meetings: 7:00 pm Prospect Lake School Library

- February: Tuesday 19th
- March: Thursday 14th
- April: Tuesday 16th
- May: Thursday 16th
- June: No meeting

Meeting Adjourned: 8:30 pm

**January
2019 Update Prospect Lake Elementary**

December was a wonderful month with lots of activities.

*Thank you for the gingerbread making materials
and for the assistance in decorating our gym

*Great turn out to our winter concerts, feedback from
families was very supportive

Other important dates

January 7 - Prospect Lake Swim Club – meet Monday's at Commonwealth Pool @ 3:15
next swim meet is Sunday, Jan. 20th

January 15 - Representative from Mad Science visited our school and shared a little bit about their
program (After school program begins Jan. 22)

January 15 - Sports for Kids begins (starts at 8am)
Run by Claremont students, goal is to introduce new
and fun sports/outdoor activities

January 22 - Drama Club for grade 4 and 5 students (The students have chosen the play Jukebox
Time Machine)

January 23 - Knitting Club will begin Wednesdays at lunch hour (all students welcomed)

January - Basketball begins for grade 4 and 5 students, sign up meeting held Jan. 16th

January 21-25 "Grandma's for Africa" will be working in each classroom

January 23 - Kindergarten information evening at Kelset Elementary @ 7:00 – 8:30

January 24 – whole school skate at Panarama Rec. (9:30 – 10:30)

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see correction on our website

January 25 – Family Literacy Day – morning read in (8:40 – 9:05)
Encouraging everyone to dress up as your favourite literary character

January 28 - Non-Instructional Day (Staff will be engaged in a whole district inservice around the New
Curriculum at Claremont High School)

Jan.28 – Feb. 1 - Sept. 2019 Kindergarten Registration begins

February 4 - Dance Club for grade K/1

Feb. 5 – Chinese New Year (tentative plan to have Mrs. Beattie teach all students the celebration and traditions, one hour session for each class, varying lessons plans for each grade level)

	Proposed Budget Amounts			Actual as of 17 Jan 19				
	2018-2019- Income	2018-2019 Expenses	2018-2019 Totals	Income	Expenses	Totals		
Gaming Grant	\$ 5,520.00	\$ -	\$ 5,520.00	\$ 5,520.00		\$ 5,520.00		
Interest	\$ 5.00	\$ -	\$ 5.00	\$ 2.50		\$ 2.50		
Hockey Pool	\$ 600.00	\$ 365.00	\$ 235.00			\$ -		
Halloween Dance	\$ 3,600.00	\$ 1,500.00	\$ 2,100.00	\$ 3,614.20	\$ 1,429.36	\$ 2,184.84		
Hot lunch	\$ 11,500.00	\$ 10,000.00	\$ 1,500.00	\$ 5,238.66	\$ 3,398.97	\$ 1,839.69		
Magazines	\$ 800.00	\$ 100.00	\$ 700.00	\$ 1,120.04		\$ 1,120.04		
Popcorn	\$ 500.00	\$ 100.00	\$ 400.00			\$ -		
Red Barn Cards	\$ 9,000.00	\$ 8,200.00	\$ 800.00	\$ 2,011.78	\$ 2,000.00	\$ 11.78	*Plus \$400 cards	
Donations	\$ 100.00	\$ -	\$ 100.00	\$ 361.86		\$ 361.86		
Art Cards December	\$ 3,000.00	\$ 800.00	\$ 2,200.00	\$ 3,028.60	\$ 603.54	\$ 2,425.06		
Purdy's Christmas	\$ 800.00	\$ -	\$ 800.00	\$ 1,171.41	\$ 254.10	\$ 917.31		
Purdy's Easter	\$ 250.00	\$ -	\$ 250.00			\$ -		
Clothing	\$ 300.00	\$ -	\$ 300.00	\$ 2,734.80	\$ 1,885.66	\$ 849.14		
Steel Drive	\$ 600.00	\$ 300.00	\$ 300.00	\$ 384.35		\$ 384.35		
Basket Raffle	\$ 1,000.00	\$ -	\$ 1,000.00	\$ 1,989.00	\$ 10.00	\$ 1,979.00		
Winter flowers	\$ 1,000.00	\$ -	\$ 1,000.00	\$ 4,334.89	\$ 2,970.46	\$ 1,364.43		
Spring flower baskets	\$ 1,700.00	\$ 1,100.00	\$ 600.00			\$ -		
Subtotal	\$ 40,275.00	\$ 22,465.00	\$ 17,810.00	\$ 31,512.09	\$ 12,552.09	\$ 18,960.00		
Planned Expenses								
Gifts		\$ 500.00	-\$ 500.00		\$ 220.45	-\$ 220.45		
BCAA PAC		\$ 75.00	-\$ 75.00		\$ 75.00	-\$ 75.00		
Teacher's lunch		\$ 150.00	-\$ 150.00			\$ -		
Coffee morning		\$ 200.00	-\$ 200.00			\$ -		
Executive Costs		\$ 200.00	-\$ 200.00		\$ 437.33	-\$ 437.33		
Miscellaneous		\$ 500.00	-\$ 500.00		\$ 67.08	-\$ 67.08		
Staff Wish list		\$ 11,275.00	-\$ 11,275.00		\$ 518.25	-\$ 518.25		
Principal's Fund		\$ 200.00	-\$ 200.00			\$ -		
Classroom funds		\$ 6,225.00	-\$ 6,225.00			\$ -		
Grade 5's		\$ 300.00	-\$ 300.00			\$ -		
Subtotal	\$ -	\$ 19,625.00	-\$ 19,625.00		\$ 1,318.11	-\$ 1,318.11		
Total	\$ 40,275.00	\$ 42,090.00	-\$ 1,815.00	\$ 31,512.09	\$ 13,870.20	\$ 17,641.89		
*\$500 allocated to reserve fund to upgrade the nature playground not included in the figures above								