**Prospect Lake Elementary PAC Meeting Agenda**

**Thursday, October 19, 2017, 7:00 – 8:00 pm**

**In attendance:**

**Alicia Pine, Andrea R., Carolyn Ensing, Chris Reiter, Colleen Craig, Desiree, Erin Toplak, Harp Hornett, Ian Hallas, Jenny Eastman, Jon Waters, Karen B., Liesbeth Regosa, Nina Heft, Rebecka Ibbotson, Sam Beecher, Shelly McIntyre, Sheri Ramsay, Suzanne Richards, Tom Stamatakis, Tracy Johns, Tracy Michaels, Tynke Landsmeer, Victoria Santiago.**

**1. Welcome, Introductions, Approval of Agenda, Meeting reminders**

Jon approved agenda, Andrea seconded. Nina approved minutes, Victoria approved. Reminders of meeting etiquette. Territorial acknowledgement.

**2. Principal’s Report – Teachers’ wish list**

See attached report. Anita encourages parents to touch base with your child’s teacher(s) and maintain a positive working relationship. Parents invited to Bayside Nov. 9 from 7-9 pm to look at new curriculum for all grades.

As a school the focus has been on school beliefs. Look after ourselves, look after each other, look after this place. Lunch monitors have been doing a great job with leadership.

PAWS- a group that works on promoting positive fun activities around the school. Students volunteer at lunch times.

Student safety ambassadors will be available to walk children from crosswalk to playground to keep traffic moving safely. This starts Oct. 30.

Gill Chater has started working as artist in residence working toward the Winter performance. Primary performance will be Dec. 20 and intermediate on Dec. 21.

Remember to send extra clothing. Children go out rain or shine.

Review safety and guidelines in case of emergency. Email went out today with details.

Photo day is Monday.

Ready, Set , Learn is Oct. 25.

Orange and Black Day and Pumpkin Run is Oct. 30th.

**Staff wish list**- see report for details.

**Fine Arts**- $4600

**Tech**- $5000

**Enhancement**- $4660

**Equipment**- $2200

**Larger projects**- expansion of nature playground, larger fencing and additional garden bed, swing replacement.

**3. Traffic update – Kate from the CRD**

Kate works for the CRD with the Active and Safe Routes to School Program. This program is to encourage kids to walk and/or bike to school. It benefits health and builds community. See attached flyer for details. Currently collecting data- survey online to seek input about obstacles to walking/biking to school. Next step is neighbourhood walkabout. Please take the time to complete the survey online.

This program will provide a facilitator for data collection and deliverables, communication content, and resources we can use. Ideas such as drive and park 5 minutes away, school zone signs and walk and wheel to school week activities.

Neighbourhood walkabout is Friday Nov. 24th (this is a Pro-d day so it will likely change). 7:45-9:45am

Online survey now until October 27th.

For more info contact Kate Berniaz

[kberniaz@crd.bc.ca](mailto:kberniaz@crd.bc.ca)

250-360-3240

At the walkabout District of Saanich staff will be present to answer questions about available short and long term improvements. Jenny asked about what we can expect in terms of follow through as we complete this program. No schools have completed the entire program yet. In Saanich 11 schools are participating at various stages. Sidewalks are a priority in all of Saanich.

This type of program has been available since the 1980’s. There were questions as to whether we will see results given that there are still challenges. This is however a newer program and is a priority for Saanich. It has been voted on and budgeted for in the district of Saanich.

We need to fill in the forms, attend the walkabout and continue to put pressure on Saanich and the new superintendent to follow through. Question about whether Kate can highlight safety concerns if they come up with this investigation. Kate answered that safety about walking/biking is a priority. Parents are concerned that our safety concerns may not be addressed by the report/ findings. Kate responded that safety is the biggest concern and reason why children don’t walk/bike to school. But safety between parked cars in the lot is not the priority at this time.

Question as to who is in charge of West Saanich Rd as it’s an alternative highway. Rumour is that it’s now going back to Saanich so potentially we can redo the area/infrastructure and reduce speed in school zone.

**4. COPACS – Amy Greenfield**

**5. Treasurer’s Report Sam Beecher**

See attached report. We started around $19000 and the staff wish list is $18000- quite a bit more than previous years. If we fulfill the entire list and fundraise as expected, we will be left with around $6000.

**• 2017/18 Budget-** Last year we spent about $15000 this year they are asking for $18000

**• Teachers’ wish list – discussion/voting**

**Artist Residence- April May whole school project $2000 (30% PAC, 70% grant) AIF, Approved**

**Music- Liz George $400 AIF (all in favor)**

**Winter Concert Gill Chater- $2,200 AIF**

**Moved by , Seconded , Approved**

**Tech- Ipads (part by grant, 10 more PAC) $5000**

**Vote to table until next meeting- check in with Anita. Jenny moved, Kalina seconded, approved.**

**Goldstream- whole school lunch and transport $500**

**AIF, Approved**

**Skating- whole school $400**

**AIF, Approved**

**Science Venture- $700**

**AIF, Approved**

**Honorarium for First Nations Speakers $300**

**AIF, Approved**

**Field Trips/ bus support for all $2400**

**AIF, Approved**

**Class Funds $2360**

**AIF, Approved**

**Home Reading Books- done $2000**

**Equipment- outdoor play plus storage $1700**

**AIF, Approved**

**Rainy Day Toys/Activities- postponed to see what we can gather by donations. Revisit next time.**

**• Student learning grant 7,500 dollars. Recommending to put it towards a set of iPads**

**(15).**

6. President’s Report

**• Goldstream field trip** – PAC contributing lunch 1 hot dog and 1 hot chocolate- send more food if necessary, volunteers needed. Kids with special diets can go online and order veggie burger or non-dairy drink.

**• Halloween Dance update** – Friday, Oct. 27 Fun community night. Sign up genius to volunteer. Still need outdoor lights and propane heater for outdoor undercover area.

**• Concession to include bake sale** – info to be sent asking for baking. Pizza and baking.

**• Upcoming fundraisers:** Art Cards (Winter and Spring), Purdy’s Chocolates (books came home).

**• Lead/volunteers for medical room- Andrea is taking the lead. She would appreciate help with washing sheets.**

**• Christmas concert December 20 (K-2) and 21 (3-5). Clarify primary vs intermediate? Talk about basket raffle at next meeting.**

**Upcoming PAC Meetings: 7:00 pm Prospect Lake Library**

• **Tuesday, November 21**

**• December – no meeting**

**Your PAC Executive**

• Members at Large – Suzanne Richards, Ian Hellas, Andrea Rantucci

• COPACS Liaison – Amy Greenfield

• Secretary – Tracy Johns

• Communications – Victoria Santiago

• Grade 5 liaison - Jon Waters

• Treasurer – Sam Beecher

• Vice President – Shelly McIntyre

• Co-President – Alicia Pine & Tynke Landsmeer

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**Please help us raise funds for our children and school with these ongoing fundraisers:**

• Please save your receipts from **Country Grocer** and your **Canadian Tire** money. Place

them in the bin on Secretary, Mrs. Blackwell’s desk

• If you shop at **Cob’s Bread**, please mention Prospect Lake School before you pay. 5% of

what you spend comes back to the school.

• If you shop at **Peninsula Co-op** or buy gas at **Save on Gas**, please quote membership

number **#79184**

• **Red Barn** gift cards: we offer these for sale each month and **Red Barn** gives the school

10% back.

• **Please make sure to thank these local businesses for the support they provide our**

**school.**