**Prospect Lake Elementary School PAC**

**Meeting Agenda – Tuesday February 20, 2024**

**Meeting Offered In-Person & Virtual via MS Teams**

**Welcome, Introductions, and Call to Order**

**First Nations Territorial Acknowledgement**

*We acknowledge and thank the W̱SÁNEĆ people on whose traditional territory we live, learn, and teach. The W̱SÁNEĆ people have lived and worked on this land since time immemorial.*

**Adoption of Agenda**

**Approval of** [**January 23, 2024 Minutes**](../Meeting%20Minutes/#5 - January 23, 2024.docx)

**REPORTS**

1. Principal’s Report: Sara Postlethwaite and / or Sat Lail
2. Treasurer’s Report: Tina and / or Jim Cameron
3. COPACS February Report: Angela Formosa-Gray
4. President’s Report: Jacquie Davis

**OLD BUSINESS**

* Fundraising Review and Updates:
	+ Bottle Drive: Coordinator – Erin McGinnis
		- Book date for next fundraiser.
	+ Level Ground Coffee or Hullabaloo Prospect Lake Blend
		- Continue or discontinue and switch to Graeme at Hullabaloo
* Front Garden Bed Beautification Update
* New PAC Website
	+ Update

**NEW BUSINESS**

* How to Chair Meetings Training Session – For PAC Executives
	+ Wednesday March 13, 2024
	+ 7:00pm
	+ Location: Saanich Teacher’s Association office, 202-6981 East Saanich Road
	+ Request for a volunteer to attend.
* Recruitment of 2024-2025 Executive; all positions can be shared. Positions available are listed below.
	+ President – Vacant
	+ Vice-President – Vanant
	+ Treasurer
	+ Secretary – Vacant
	+ Communications
	+ COPACS Representative – Vacant
	+ Members-at-Large – Always Accepting Nominees
		- Voting in of new executive at AGM – Tuesday May 21, 2024

**Door Prizes (Draw):** Mosi Gift Card and Rock Coast Chocolates Gift Card including toffee bark.

**Adjournment**

**Upcoming PAC Meeting Dates:**

* March 2024 – No Meeting
* Tuesday April 23, 2024
* Tuesday May 21, 2024 \*AGM\*
* Tuesday June 18, 2024

**Your PAC Executive**

* President: Jacquie Davis
* Treasurer: Tina and Jim Cameron
* Communications Coordinator: Wendy Bird
* Secretary: Erin Gray
* COPACS Representative: VACANT
* Members at Large: Angela Formosa-Gray, Desiree Davies, Harp Hornett, Jayna Brulotte, Paula Hesje, Sarah Angus, Shelly McIntyre