



Prospect Lake Elementary

321 Prospect Lake Road, Victoria, B.C. V9E 1J7

Phone: 250-727-3314

Fax: 250-479-2927

School e-mail: admin_plk@sd63.bc.ca

School website: www.sd63.bc.ca (and follow the link)

Principal: Mr. Mark Guiguet

2015



Principal's Message

Dear Parents / Guardians,

Welcome back! We are excited to have so many new families to our school this year. Prospect has grown significantly from last year as we now have 187 students currently registered in eight divisions. I would also like to welcome the following people to Prospect's staff: Ms. Collett - grade 1/2, Ms. Close - grade 4/5, Ms. Sinats – Instructional Support, Ms. Labrecque grade 4/5, Ms. Buchnar and Ms. Shatford - Educational Assistants. The excitement of a new school year is felt by everyone (adults included) and with our summer weather in full force there are lots of tired faces by the end of the day. But everyone seems to be settling into the new routines with new friends and new teachers. We look forward to an exciting and productive year as we work together to strengthen our learning community at Prospect Lake Elementary.

Mark Guiguet

UPCOMING EVENTS

- Sept. 17 Open House
- Sept. 25 Terry Fox Run @ 1:30 pm
- Sept. 21 PAC meeting @ 6:45pm
- Oct. 7&8 Early Dismissal at 1:48 pm
- Oct. 9 Photo Day
- Oct. 12 Thanksgiving Day
- Oct. 16 PAC meeting @ 6:45 pm
- Oct. 18 School Dance
- Oct. 30 School Field Trip to Goldstream
- Nov. 5 Photo Retakes
- Nov. 10 Remembrance Day Ceremony 10:00 am
- Nov. 11 Remembrance Day
- Nov. 12 Non-Instructional Day (no students)
- Nov. 13 Non-Instructional Day (no students)
- Nov. 22 PAC meeting @ 6:45 pm
- Dec. 16 School Assembly
- Dec. 17 Ginger Bread Houses



PROSPECT STAFF 2015 - 2016

Ms. Berradel	Reading Recovery
Ms. Blackwell	Secretary
Ms. Bourdon	Teacher-Librarian
Ms. Buchnar	Educational Assistant
Ms. Campbell	Lunch Supervisor
Ms. Close	Grade four/five
Ms. Collett	Grade one/two
Ms. Comer	Grade one
Ms. DeGeest	Lunch Supervisor
Ms. Evans	Grade four/five
Ms. Gladwin	Kindergarten
Mr. Guiguet	Principal
Ms. Hamilton	Grade three
Ms. Harward	Kindergarten
Ms. Lail	Grade two/three
Ms. Mangiola	Educational Assistant
Ms. Rayner	Library Tech
Ms. Rozborski	Custodian
Ms. Schwann	Grade one
Ms. Shatford	Educational Assistant
Ms. Sinats	Instructional Support Teacher
Ms. Sundby	Educational Assistant
Madame Tate	French As A Second Language
Ms. Vine	Educational Assistant
Mr. Ward	Custodian

SCHOOL SCHEDULE

8:20-8:35	Playground Supervision
8:35	Warning Bell
8:40-11:14	Instruction
11:14-12:54	Play Period
12:54-12:14	Lunch Eating Period
12:14-1:30	Instruction
1:30-1:45	Recess
1:45-2:48	Instruction
2:48	School Dismissal
2:48-3:08	Playground Supervision

NON INSTRUCTIONAL DAYS

(students not in session)

October	23
November	12
November	13
February	19
April	22
May	09

WELCOME BACK OPEN HOUSE



The Prospect Lake Staff and PAC invite you to an Open House at our school on **Thursday September 17, 2012 between 5:00 – 6:45 p. m.** The school will be open and we hope you will bring your family, meet the teachers and have a tour of

the school and our grounds.

We encourage families to bring a picnic dinner and blankets and find a place on our grass areas to enjoy a meal with your family and the rest of the school community. Our Staff will provide fresh corn to accompany your dinner. If the weather is inclement we will find places to have our meal inside. We look forward to seeing everyone on Thursday, September 17 and thank you for your continued support.

CHAPTERS INDIGO ADOPTS PROSPECT

Chapters Indigo has a charity called Love of Reading which raises money to give huge life-changing grants to a few elementary schools in Canada every year. The money is meant to put books everywhere in the school. For three weeks of the year, each individual Chapters/Coles store picks a school to "adopt" and all the money they raise in Love of Reading during that period goes to that specific school. Thanks to the initiative of our library tech Liz Raynor, starting on September 20 and continuing until October 1, Chapters on Douglas St and Coles at Tillicum Mall are adopting Prospect Lake!! That's us!! So, during that time, any money collected for Love of Reading will go to us so we can totally refresh the library. Last year over \$7000 was raised for George Jay Elementary, and I know we can do it again! So parents, make your lists and come to Chapters on Douglas or Coles at Tillicum Mall and



support the Prospect library. If you come to the downtown store say hello to Liz who works there.

THANK YOU LIZ!!

TERRY FOX

This year our Terry Fox Event will take place in the afternoon of September 25 at 12:30. We are hoping for toonie donations this year. If you choose to make a larger donation, please do so by going on-line to the Terry Fox Foundation, donation. Then choose the function to “Select a School” and make your donation that way—tax receipts are issued through this avenue. Thank you in advance for your support.



PARKING LOT

As is true in every school parking lot there are a lot of drivers and a lot of children at Prospect. Please drive slowly and carefully at all times. Also, remember that the buses need to enter the parking lot at 8:30 and 2:40 to drop and pick up students. After about 3:15 p.m. the parking lot is usually much clearer and safer for additional traffic.

In the morning, if you are dropping off students, please pull forward in the Drop Off Lane so that traffic is not backed up onto Prospect Lake Road.

NO SMOKING ON SCHOOL PROPERTY

Smoking is not allowed on school district property (including the parking lot) at any time. This includes community use groups, parents and community members who may be on or using the building or grounds.



FORMS, FORMS, FORMS

A package of forms will be sent home in the second week of the school year. These need to be completed and returned to your child's teacher or to the Office as soon as possible. They have important information to help us take care of your child(ren) in the event of an emergency. Your cooperation is greatly appreciated!



MEDICATIONS AT SCHOOL

It is important that you inform the school about serious medical conditions or allergies that may affect your child. For your child's safety, please don't assume we've already been told about your child's medical condition. Remember you must:

- 1) At the beginning of the school year (or when medication is to start), complete and return to the school a medication administration form signed by the physician. Forms are available from the school office.
- 2) Provide the medication in a container clearly labeled with child's name, medication name and dosage.

ANAPHYLAXIS concerns

Many of you will have had your child in the classroom of a student who has a life-threatening allergy. We respectfully ask that you be cautious about the food that you send to school and especially to refrain from sending nuts and nut products if at all possible. Also, please check with your child's teacher about sending birthday treats to class. If you are unsure about whether your child needs to be especially cautious, please be in touch with your child's teacher or the Office for further details. Thank you for helping ensure that our school is a safe place for everyone.



SIGN IN / SIGN OUT

We encourage parents to have their children to their classroom on time as this minimizes disruptions to children's learning. However, if you arrive late or need to take your child early, please sign your child(ren) IN at the main office when late arriving and sign them OUT when leaving earlier than dismissal time at 2:48. Once again, this is an issue of safety and security and your assistance is appreciated.

ACCIDENTS DO HAPPEN

The school district does not insure expenses for student injuries that happen on school grounds or during school activities. You are responsible for these expenses as a parent or guardian. However, the school district assists families to voluntarily purchase private accident insurance through the Reliable Life Insurance Company.

www.insuremykids.com.

FIELD TRIP REMINDERS

Criminal Record Checks are required for anyone driving on field trips. A waiver letter can be requested at the office. Present this to the Saanich Police and the fee will be waived. Record Checks are valid with the District for TWO years no matter when you have it done. CRC's filed from last year have been extended for a second year. Field trips which occur with parent drivers may require that students have booster seats (under 4 feet, under 9 years of age). Field trips are of two types: 'Required' (no cost) where the objectives are part of the curriculum and the participation/attendance becomes part of the student's grade and 'Enhancement' where the experience enhances the student's learning but will not form a part of the student grade/mark. The cost for these trips may be gathered from District or PAC funds and in some cases, parents/guardians may be asked to cover the costs).



READING WORKSHOP:



What parents need to know about learning to read.

Never in the history of education has more been written on the subject of reading, and yet parents are still often unsure as to how to help support their children learning to read, or how they can encourage their child to read more. There is a clear link between children who read outside of school and their achievement. Children who read

daily for pleasure score, on average, the equivalent of one and a half years of schooling better than those who do not (OECD, 2011).

Parents have tremendous influence when it comes to children reading for pleasure. If you are a parent of a young child learning to read, or you have a child who is a reluctant reader, join Dr. Orla Colgate on September 24 th 7- 8pm at Bruce Hutchinson Library for a short, but powerful, session on how children learn to read, how you can best assist your child at home, and how you can create a home environment that encourages all learning.

Sign up here: <http://goo.gl/avQ9dZ>

NIGHT LEAGUE BASKETBALL

This year there are two registration nights for the Royal Oak Basketball Association this year: Tuesday, September 15 th and Thursday, September 17 th at Royal Oak Middle School from 6:00 PM to 7:30 PM. You can get information on rules, gym schedules and general league information from the V&DABA website at: www.vicbball.com. The night league season runs from October to March and is open to boys and girls in the following age divisions:

- 
- U-11 (under 11 years as of December 31 st , 2015)
 - U-13 (under 13 years as of December 31 st , 2015)
 - U-15 (under 15 years as of December 31 st , 2015)

GREATER VICTORIA PUBLIC LIBRARY

Reading Buddies: Little Buddies

For children in Grades 1-4. Reading Buddies provides reading practice, literacy-based activities and fun with volunteer teen Big Buddies. Register at gvpl.ca or call 250-940-GVPL (4875) for more information. Registration begins September 8. Fall session runs on Saturdays from October 24 to December 12, 2:00-3:00 pm, or 3:30-4:30 pm, at the following branches.:

Esquimalt Branch
Juan de Fuca Branch
Nellie McClung Branch

Story Buddies: Tween Volunteers

For ages 10-12. If you like working with children, enjoy stories, are a fluent English speaker and want to help young children with early literacy

skills, we need you! Register at gvpl.ca or call 250-940-GVPL (4875) for more information.

Registration begins September 8.

Nellie McClung Branch, Oct. 23, 2:15 -3:30 pm

B. Hutchison Branch, Nov. 13, 2:15 – 3:30 pm

Central Branch, November 20, 2:15 – 3:30 pm

Story Buddies: Little Buddies

For ages 4-6. Make your own original book even if you can't read or write yet! Story Buddies pairs young children with volunteer tweens for creative writing and illustration fun. Register at gvpl.ca or call 250-940-GVPL (4875) for more information.

Registration begins September 8.

Nellie McClung Branch, Oct. 23, 2:30 -3:30 pm

Bruce Hutchison Branch, Nov.13, 2:30-3:30 pm

Central Branch, Nov. 20, 2:30-3:30 pm

All GVPL programs are free. For a full listing of all library programs, visit gvpl.ca and register online, or call 250-940-GVPL (4875) for more information.